



Privacy Notice - Covid-19

As part of Sheridan's commitment to a safe return to campus, your personal information may be collected, used, and/or disclosed for the purpose of complying with recommendations and guidelines put forth by provincial and local public health units.

Your personal information will be used for the purposes of COVID-19 case management and contact tracing. This includes any information related to your COVID-19 status as collected by Sheridan College, including your name, date of birth, Sheridan ID number, email address, self-assessment information. Information related to the connection your personal device(s) with Sheridan's wi-fi network may also be used for the purposes of COVID-19 case management and contact tracing. You can access further information on Sheridan's contact tracing practices [here](#).

In the event that you are identified as a positive case of COVID-19 on Sheridan premises during your period of communicability (i.e., infectious to others), or having had contact with a positive case of Covid-19 while on Sheridan premises, you will be contacted by a member of the Sheridan Health Centre, Occupational Health and Safety Services, and/or by local public health authorities.

Personal information related to COVID-19 management will only be used internally by a small number of staff on a need-to-know basis and will be limited to Sheridan's Health Centre and Occupational Health and Safety team. Personal information related to COVID-19 management will only be shared externally if requested by local public health units for the purposes of COVID-19 case management (including contact tracing and other pandemic-related activities). Once emergency measures have ceased, your personal information will no longer be used in this way and will once again be subject to Sheridan's Notice of Collection and Use of Personal Information, accessible [here](#).

Personal information collected, used, maintained, retained, and / or disclosed by Sheridan College in the course of the COVID-19 pandemic is done so under the authority of the *Ontario Colleges of Applied Arts and Technology Act, 2002, section 2* and *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020, S.O. 2020, c. 17*.

At all times, your personal information will be handled in accordance with Sheridan's policies and procedures including but not limited to Sheridan's Privacy Policy, Records and Information Management Policy, and affiliated procedures, and in compliance with the *Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F. 31*. (FIPPA) and as necessary, by the *Personal Health Information Protection Act, 2004, S.O. 2004, c. 3, Sched. A*.

If you have questions related to this notice or regarding your privacy or personal information more generally, please contact privacy@sheridancollege.ca for more information.